

A2 WRITING TASKS & INSTRUCTIONS

TASK 1: PERSONAL INFORMATION & FAMILY

* Topic: Family and Friends / House and Home

* Task Type: Short introduction / Profile

* Instructions:

Write a short text (30-40 words) about yourself and your family.

Include:

1. Your name and age.
2. Who you live with (family/friends).
3. A short description of your home.

* Key Sentences / Useful Phrases:

- My name is... and I am ... years old.
- I live with my (parents / brother / sister / friend) in...
- We live in a (small flat / big house) with a garden.
- My room is (small / nice / quiet).

TASK 2: DAILY ROUTINE & SCHOOL / WORK

* Topic: Education / Work and Jobs / Time

* Task Type: Email to a friend

* Instructions:

Write an email (35-45 words) to an English friend about your typical school or work day.

Include:

1. What time you wake up or leave home.
2. What subject or job you do.
3. What you like to do during your break.

* Key Sentences / Useful Phrases:

- Hi [Name],
- On weekdays, I get up at [time] and go to (school / work).
- My favorite subject/task is... because it is interesting.
- During the break, I usually chat with my friends and have a snack.
- See you soon!

TASK 3: FOOD AND DINING OUT

* Topic: Food and Drink / Services

* Task Type: Message to a friend

* Instructions:

Write a short message (30-40 words) inviting a friend to eat out.

Include:

1. Invite them to a restaurant or café.
2. Say what kind of food you want to eat.
3. Suggest a time and place to meet.

* Key Sentences / Useful Phrases:

- Would you like to go to a (café / restaurant) with me?
- I really want to eat (pizza / pasta / a burger).
- Can we meet at [time] near the station?
- Let me know if you are free!

TASK 4: HOBBIES & FREE TIME

* Topic: Hobbies and Leisure / Sport

* Task Type: Blog entry / Forum post

* Instructions:

Write a short post (35-45 words) about your favorite weekend activity.

Include:

1. What sport or hobby you do.
2. Who you do it with and where.
3. Why you enjoy it.

* Key Sentences / Useful Phrases:

- On weekends, I love playing (football / tennis) / going (cycling / swimming).
- I usually go to the (park / sports centre) with my friends.
- It is really fun and good for my health.
- I love it because...

TASK 5: SHOPPING & CLOTHES

* Topic: Shopping / Clothes and Accessories

* Task Type: Email to a friend

* Instructions:

Write an email (35-45 words) telling a friend about something you bought recently.

Include:

1. What item of clothing or technology you bought.
2. How much it cost or if it was cheap/expensive.
3. When you plan to wear/use it.

* Key Sentences / Useful Phrases:

- Yesterday I went shopping and bought a new (jacket / shirt / pair of trainers).
- It was quite (cheap / expensive), but I really like the colour.
- I am going to wear it to the party on Saturday.
- What do you think?

TASK 6: TRAVEL & VACATIONS

* Topic: Travel and Transport / Places

* Task Type: Postcard / Short message

* Instructions:

Write a postcard (35-45 words) to a friend while on holiday.

Include:

1. Where you are and how you traveled there.
2. What the place is like.
3. An activity you did yesterday.

* Key Sentences / Useful Phrases:

- Greetings from [City/Country]!
- We arrived yesterday by (plane / train / car).
- The city/village is very (beautiful / old / noisy).
- Yesterday, we visited a museum and walked near the beach.
- Wish you were here!

TASK 7: WEATHER & OUTDOOR ACTIVITIES

* Topic: Weather / The Natural World

* Task Type: Short message

* Instructions:

Write a message (30-40 words) to a friend changing plans because of the weather.

Include:

1. Explain what the weather is like today.
2. Cancel or change an outdoor plan.
3. Suggest an indoor activity instead.

* Key Sentences / Useful Phrases:

- It is very (rainy / cold / windy) today, so we can't go to the park.
- Let's stay at home and watch a film.
- We can also play a board game at my house.
- Are you free this afternoon?

TASK 8: HEALTH & FEELINGS

* Topic: Health, Medicine and Exercise / Feelings

* Task Type: Note to a teacher or boss

* Instructions:

Write a note (30-40 words) explaining why you cannot attend class/work.

Include:

1. Say you are ill or injured.
2. Describe how you feel or what hurts (e.g., cold, stomach ache).
3. Say when you expect to return.

* Key Sentences / Useful Phrases:

- Dear [Name],
- I am sorry, but I cannot come to (class / work) today.
- I feel sick and I have a bad (headache / cold / stomach ache).
- The doctor told me to rest.
- I hope to be back on [Day].

TASK 9: ENTERTAINMENT & MEDIA

* Topic: Entertainment and Media / Appliances

* Task Type: Review / Recommendation

* Instructions:

Write a short note (35-45 words) recommending a film, show, or game to a classmate.

Include:

1. The name of the film, game, or show.
2. What kind of entertainment it is (action, comedy, cartoon).
3. Why they should watch/play it.

* Key Sentences / Useful Phrases:

- You should definitely (watch / play) [Name of movie/game].
- It is an amazing (comedy / action film / video game).
- The actors / music / pictures are brilliant.
- I think you will love it!

TASK 10: TECHNOLOGY & COMMUNICATION

* Topic: Communication and Technology

* Task Type: Email requesting help

* Instructions:

Write an email (30-40 words) asking a friend for help with a computer/phone issue.

Include:

1. State the problem with your device.
2. Ask if they can help you.
3. Suggest a time to meet or call.

* Key Sentences / Useful Phrases:

- I have a problem with my (laptop / phone / internet).
- It is not working and I lost my file.
- Can you help me fix it?
- Can I call you this evening?